



Safe + Sound Somerset has expanded its services and is looking for additional energetic team members!

Somerset County's lead domestic and sexual violence organization, is looking for a creative, energetic and passionate **Manager for Crisis Response Services, DV/SV** to join our growing, dynamic trauma-informed organization. This position is a critical element of our empowerment-based, team that serves as the point of entry for survivors to access help, hope and healing from the trauma of domestic abuse and/or sexual abuse.

This fulltime position is responsible for the daily operation, coordination, and facilitation of the organization's sexual assault (SART) and domestic violence response teams (DVRT) to support survivor access to high-quality, trauma-responsive crisis services. Responsibilities include: provision of daily oversight and operation of S+SS's sexual assault and domestic violence response teams; co-facilitation of recruitment and supervision of response team volunteers; implementation of trauma-informed training for response team volunteers, staff, and interns to ensure provision of equitable, trauma-informed crisis response services to survivors; as needed, provision of direct, trauma-informed crisis response services to survivors of sexual violence and domestic abuse on site (office), at police departments throughout the county and designated medical facility; co-collaboration in the development and implementation of policies and standard operating procedures for SART/DVRT.

The ideal candidate for this position is passionate about helping survivors heal from trauma, a strong and effective communicator, comfortable providing services in a remote and in person environment, has stellar organizational skills and committed to equity and anti-oppression work in a trauma informed environment.

Required Qualifications:

Bachelor's degree in public or human services, social work, business, or related field. Minimum 3 years' experience in client advocacy, case management or crisis intervention programs, or Associate's degree in public or human services, social work, business or related field and minimum of 5 years' experience in client advocacy, case management or crisis intervention programs. Minimum 2 years' experience in advocacy and/or crisis intervention preferred. Strong knowledge of domestic violence / sexual assault preferred. Bi-lingual (English/Spanish) preferred. Ability to work remotely both, independently and in team collaboration. Proficiency in Microsoft Office 365 Suite, database navigation, remote communication, and work technology.

Safe + Sound Somerset offers:

- Comprehensive medical and benefits package
- Paid time off/sick time
- 401K
- Flexible hybrid and remote work schedules
- Supportive Multi-disciplinary team environment
- Salary Range from \$46,000-\$65,000

Commitment to Equity in Hiring: Safe + Sound Somerset strongly values diversity for the benefit of our team, our work and our collective movement to end violence. Safe + Sound Somerset is proud to be an Equal Opportunity Employer and strongly encourages applicants from racially or ethnically diverse communities, LGBTQ+ communities, individuals with disabilities, and survivors to apply.

Visit our website to learn more about our organization. www.safe-sound.org

To apply for this employment opportunity, please email cover letter and resume to:
humanresources@safe-sound.org



POSITION DESCRIPTION

POSITION TITLE:	Manager, Crisis Response (DVRT/SART)
WORK HOURS:	Fulltime: 35 Hours
EXEMPT/NON-EXEMPT	Exempt, Salaried
REPORTS TO:	Director, Advocacy & Crisis Response
TITLE BAND:	D-Manager
REMOTE ELIGIBLE:	Partial
SALARY BAND:	\$46,000-\$65,000

JOB SUMMARY:

This position is responsible for the daily operation, coordination, and facilitation of the organization's sexual assault (SART) and domestic violence response teams (DVRT) to support trauma-informed crisis response services to survivors.

DUTIES AND RESPONSIBILITIES:

Program Operation and Client Services:

- Responsible for the daily oversight and operation of Safe and Sound Somerset sexual assault and domestic violence response teams in adherence with organizational and departmental policies, for staff and volunteers, onsite and offsite locations.
- Co-facilitate recruitment and supervision of response team volunteers.
- Co-facilitate and implement initial and ongoing, trauma-informed training for response team volunteers, staff, and interns to ensure provision of equitable, trauma-informed crisis response services to survivors.
- Responsible for the as needed, provision of trauma-informed crisis response services to survivors of sexual violence and domestic abuse on site (office), at police departments throughout the Somerset County, and at designated Somerset County hospital.
- Responsible for the oversight and management of call out paperwork and forms.
- Responsible for the oversight, management, and coordination of post-activation follow-up to facilitate survivor access to appropriate internal or external services.
- Responsible for the collection, revision and maintenance of survivor referral resources and services to support needs of survivors.
- Co-collaborator in the development and implementation of policies and standard operating procedures for SART/DVRT.

Relationship Development:

- Responsible for the co-creation and delivery of presentations, workshops, and outreach in support of sexual assault and domestic violence response teams.
- Engage in external forums and meetings to promote, inform, and educate survivors and the community on sexual assault and domestic violence response teams.
- Promote a trauma informed sexual assault and domestic violence response teams for survivors.
- Engage and recruit potential volunteer advocates.

Reporting:

- Responsible for collection, management, and reporting of monthly, quarterly, and annual program data, including analysis of trends, gaps, and areas of growth.

Organizational:

- Participate/lead in organizational team meetings and committees as directed.
- Participate/lead in board, committee and ad hoc meetings as directed.
- Participate in organizational outreach and fundraising events as directed.
- Other duties as required for the continuity of the organization's services.

SUPERVISORY:

Volunteers and Interns

QUALIFICATIONS:

Bachelor's degree in public or human services, social work, business, or related field. Minimum 3 years' experience in client advocacy, case management or crisis intervention programs, or Associate's degree in public or human services, social work, business or related field and minimum of 5 years' experience in client advocacy, case management or crisis intervention programs. Minimum 2 years' experience in advocacy and/or crisis intervention preferred. Strong knowledge of domestic violence / sexual assault preferred. Bi-lingual (English/Spanish) preferred. Ability to work remotely both, independently and in team collaboration. Proficiency in Microsoft Office 365 Suite, database navigation, remote communication, and work technology.

Requirements of Employment:

Background Check: Satisfactory result required upon hiring and every 3 years to maintain employment. Completion of mandatory 60-hour training in Domestic Violence/Sexual Assault within the first 90 days of employment. Completion of Trauma 101 Training within first 6 months of employment. Ability to communicate information and ideas so others will understand. Must be able to exchange accurate information in these situations. Must be able to remain in a stationary position at least 50% of the time. Required to occasionally move about inside and outside the office to meet with clients and constituents, and access file cabinets and office machinery, and move boxes and materials, up to 20 lbs. Staff may be required to work outside of their normally designated work hours to include evening hours, weekends, holidays, and overnight shifts. Must be able to respond, in person, for SART activations at RWJ University Hospital, Somerset to provide backup/support or cover an open volunteer advocate shift, in collaboration with direct supervisor.

Organizational Commitment:

I understand the above job description. Furthermore, I commit to uphold the trauma informed Vision, Mission, Core Values, (NASW) Code of Ethics, Statement of Confidentiality and Anti-Racism Commitment of Safe + Sound Somerset in all interactions with clients, staff, volunteers, partners, and community members.

Commitment to Equity in Hiring:

Safe + Sound Somerset strongly values diversity for the benefit of our team, our work, and our collective movement to end violence. Safe + Sound Somerset is proud to be an Equal Opportunity Employer and strongly encourages applicants from racially or ethnically diverse communities, LGBTQ+ communities, individuals with disabilities, and survivors to apply.

Safe+Sound Somerset provides equal employment opportunities to all employees, applicants, and job seekers and is committed to making decisions using reasonable standards based on the individual's qualifications as they relate to a particular employment action including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. No person shall be discriminated against in employment or harassed because of race, color, religion, sex, sexual orientation, gender identity or expression, national or ethnic origin, age, military status, marital status, parental status, ancestry, genetics, or any other characteristics protected by federal, state, or local laws.

Safe+Sound Somerset complies with all federal and state laws concerning the employment of persons with disabilities and acts in accordance with such regulations and guidance including the Americans with Disabilities Act (ADA).