



<b>Position Title:</b>	Clinical Counselor (Adult/Youth)
<b>Work Hours:</b>	Full Time; 35 hours
<b>Exempt/Nonexempt:</b>	Exempt, Salaried
<b>Immediate Supervisor:</b>	Director of Clinical Services
<b>Job Summary:</b>	Assessment and implementation of trauma informed clinical services to child, adolescent and adult survivors
<b>Remote Eligibility:</b>	Partial
<b>Title Band:</b>	Counselor
<b>Salary:</b>	\$45,000-55,000

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**I. Duties and Responsibilities**

**A. Client Navigation and Clinical Services**

1. Execute assessment intake and clinical services for survivors
2. Develop safety plan and provide supportive education regarding domestic violence and sexual assault
3. Provide appropriate trauma informed counseling modalities to individual, group and/or families
4. Manage and develop treatment plans for assigned clinical caseload
5. Provide crisis intervention as needed
6. Prepare and deliver oral and/or written clinical reports to direct supervisor, clinical supervisor, consultants as directed
7. Engage and prepare for all clinical meetings
8. Serves as holiday/weekend emergency on call to safehouse staff on rotating basis

**B. Reporting**

1. Manages program data and information through in house data management system
2. Prepares monthly statistic reports as directed through online data reporting system as direct

**C. Organizational**

1. Participate/lead in organization team meetings and committees as directed
2. Participate in organizational outreach and fundraising events as directed
3. Other duties as required for continuity of the organization's service.

**II. Supervisory**

1. N/A

**III. Qualifications and Skills**

1. Master's degree in counseling, psychology, social work or related field required.
2. LAC, LPC, MFT or LMFT, LSW, LCSW or related licensure required; pending licensure considered if within 60 days of hire.
3. Experience in domestic violence, sexual assault or crisis intervention preferred; DV/SA 60 hr. training certificate a plus.
4. Bilingual Spanish (preferred)
5. Experience, training and/or certification in CBT; TF-CBT; PE; EMDR or another comparable evidence-based modality a plus
6. Proficiency in Microsoft Office 365 Suite, database navigation, remote communication and virtual work technology.

**IV. Requirements of Employment**

1. Background Check: Satisfactory result required upon hiring and every 3 years to maintain employment.
2. Completion of mandatory 60-hour training in Domestic Violence/Sexual Assault within the first 90 days of employment.
3. Completion of Trauma 101 Training within first 6 months of employment.
4. Ability to communicate information and ideas so others will understand. Must be able to exchange accurate information in these situations.
5. Ability to observe details at a close range (within a few feet of the observer).
6. Must be able to remain in a stationary position at least 75% of the time;
7. May be required to work outside of their normally designated work hours to include evening hours, weekends, holidays and overnight shifts.

**Organizational Commitment**

I understand the above job description. Furthermore, I commit to uphold the trauma informed Vision, Mission, Core Values, (NASW) Code of Ethics, Statement of Confidentiality and Anti-Racism Commitment of Safe + Sound Somerset in all interactions with clients, staff, volunteers, partners and community members.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

HR or Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Safe+Sound Somerset provides equal employment opportunities to all employees, applicants, and job seekers and is committed to making decisions using reasonable standards based on the individual's qualifications as they relate to a particular employment action including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. No person shall be discriminated against in employment or harassed because of race, color,

religion, sex, sexual orientation, gender identity or expression, national or ethnic origin, age, military status, marital status, parental status, ancestry, genetics, or any other characteristics protected by federal, state, or local laws.

Safe+Sound Somerset complies with all federal and state laws concerning the employment of persons with disabilities and acts in accordance with such regulations and guidance including the Americans with Disabilities Act (ADA).

Commitment to Equity in Hiring: Safe + Sound Somerset strongly values diversity for the benefit of our team, our work and our collective movement to end violence. Safe + Sound Somerset is proud to be an Equal Opportunity Employer and strongly encourages applicants from racially or ethnically diverse communities, LGBTQ+ communities, individuals with disabilities, and survivors to apply.