

Safe+Sound Somerset

Our mission is to empower survivors of domestic abuse and engage the community to break the cycle of violence.

Position: Domestic Violence Response Team (DVRT) Coordinator

Reports to: Coordinator of Domestic Violence Advocacy

Status: Full Time

Performance Standards:

- Must pass a comprehensive background and motor vehicle check.
- Participates in domestic violence training and demonstrates an appropriate level of understanding consistent with job responsibilities.
- Demonstrates skills and competencies necessary to meet standards of the job responsibilities and functions.
- Performs all duties and demonstrates behaviors and attitudes consistent with the agency's mission and core values.
- Participates in building and maintaining positive & respectful working relationships through effective communication, performance improvement and teamwork.
- Demonstrates cultural competence and provides services without bias.
- Be of good character and reputation; sufficient physical and mental health to satisfactorily perform job duties and maintain regular, punctual attendance.
- Accomplishes individual and team goals/objectives established by supervisor at onset of employment and/or based on prior performance evaluations.
- Works within agency safety and confidentiality policies and guidelines.

Position Summary: Coordinates all DVRT activities for Somerset County including recruitment, training, and supervision of volunteer team members; liaison activities and training for team leaders, local, and county law enforcement; troubleshooting and evaluation of all response team activities.

- Execution and Oversight of DVRT program – ensures adherence to best practice standards.
- Serves as primary point of contact for municipal, county, state, and local law enforcement and county Prosecutor's Office.
- Improves and assists in the implementation of call out procedures in collaboration with law enforcement and Prosecutor's Office to maintain a standard protocol across all county municipalities.
- Serves as a bridge between DVRT and agency services to ensure client needs are met.
- Provides supervision, support, and guidance to DVRT members.
- Works closely with DVRT members to develop team schedules for county municipalities.
- Recruits, screens, and provides ongoing training to DVRT members.
- Manages and reports program data.
- Expands and improves services as needed.
- Represents agency in county and statewide committees, attends county Domestic Violence Working Group meetings
- Attends and actively participates in weekly supervision, staff meetings, in-services, etc.
- Participates in New Jersey Coalition to End Domestic violence (NJCEDV) meetings as appropriate.
- Supports agency Mission, Vision, and Values.
- Other duties as directed by supervisor and Executive Director.

Job Skill Requirements:

- Highly motivated, self-starter, with excellent problem solving skills. Ability to work both independently and as part of a multi-disciplinary team
- Ability to interface and collaborate with various social systems including, law enforcement and Somerset County Prosecutor's Office
- Skilled in public speaking and training techniques

Required Minimum Education & Experience:

- BA in Criminal Justice, Social Work, Education or related field
- DVS or 5+ years working with domestic violence preferred
- Experience working with law enforcement preferred
- 40 hr. domestic violence training certificate preferred

Please Email Resume, Cover Letter and Salary Requirements to: Ana@safe-Sound.org